



MINNESOTA
MATH AND SCIENCE ACADEMY
BOARD OF DIRECTORS
REGULAR MEETING AGENDA

Date: Jan 29, 2018
Time: 5:30 P.M.
Location: 169 Jenks Ave. St. Paul, MN 55117

- I. Roll Call
- II. Public Comment
- III. Approval of Previous Meeting Minutes
- IV. Approval of Agenda
- V. Acceptance of Financial Audit
- VI. Financial Reports
- VII. Discussion of Personnel Policies
- VIII. Discussion of organizational and physical structure for 2018-19 school year
- IX. Authorizer Items
- X. Management Company Items
- XI. Discussion of Academic Performance & Principal's Report
 - i. Update on staff training
 - ii. Student recruitment efforts
 - iii. Personnel update & Approval of new hires
 - iv. NWEA data analysis meetings
 - v. Upcoming ACCESS tests
- XII. Any Other Business
- XIII. Adjournment

MMSA Board of Directors Meeting Minutes

I. Roll call

Dr. Asdemir called to order the regular meeting of the MMSA Educational Board at 5:40 p.m. on Jan 29, 2018 at MMSA school building. The following persons were present: Dr. Ozer Asdemir (President), Mrs. Mariah Jungles (Board member), Dr. Serkan Gunpinar (Board member), Mr. David Disli (Concept Representative), Mr. Hasan Damar (Business manager) and Mr. Murat Oguz (Executive Director). Mr. Jim Eichten (auditor) also attended to present the management report. Dr. Mustafa Sir (Board member) and and Mr. Nur Dirie Nur (Board member) were notified absences.

II. Public comments

There is no public comment.

III. Approval of previous meeting minutes

Board members reviewed the minutes from the last meeting. After the review, Dr. Gunpinar moved and Mrs. Jungles seconded to approve the previous meeting minutes.

Approved unanimously.

IV. Approval of Agenda

Board members reviewed the agenda. After the review, Mrs. Jungles moved and Dr. Gunpinar seconded to approve the agenda.

Approved unanimously.

V. Acceptance of Financial Audit

Jim Eichten from MMKR presented the financial statements and management report for Minnesota Math and Science Academy for fiscal year 2017. He started with explaining the auditor's responsibility and proceeded with the audit summary including the findings. In order to comply with audit reporting he recommended that MMSA opens a savings account and automatically transfers any amount in excess of \$250,000

After the review and discussions, Dr. Gunpinar moved and Mrs. Jungles seconded to accept the Financial Statements and Management Report.

Approved unanimously.

VI. Financial Reports

Mr. Damar presented the current financials including income statement, balance sheet, and statement of cash flow.

After the review of financials and relevant discussions, Dr. Sir moved and Mrs. Jungles seconded to approve the financial reports.

Approved unanimously.

VI. Discussion of Personnel Policies

Mr. Oguz informed the Board about the unemployment determination of a former employee and accordingly asked for guidance in certain personnel policies. The Board deemed that existing policies were sufficient and no additions were needed at this time.

VII. Discussion of organizational and physical structure for 2018-19 school year

Mr. Oguz informed the Board about the growth plans for 2018-19 school year and beyond. In order to house 10th, 11th, and 12th grade in the same building, a reduction needs to happen at elementary level, that is to say the current 3 sections in grades K-4 need to be reduced to 2 sections. In this case, the upper floor will house grades K-6 (elementary school) with 2 sections each, and lower floor will house grades 7-12 (secondary school; jr. high and high). Due to the current student population in K-4 which is about 50-54 per grade level and the anticipated 15% non-returning students, reducing the sections from 3 to 2 will not impact any of the returning students.

After much deliberation, the Board deemed the plan as feasible.

VIII. Authorizer items

There were no items from the Authorizer.

IX. Management Company Items

Mr. Disli briefed the Board about the latest events at Concept Schools including MathCON. He also informed the Board that there was no update on the ongoing investigation. He also mentioned that Concept Schools' efforts to search for the building of the 2nd charter school in Minnesota is still ongoing.

XI. Discussion of Academic Performance and Principal's report

Mr. Oguz shared with the Board updates on staff training, student recruitment efforts, NWEA data analysis meetings, upcoming ACCESS tests. He also presented the list of new hires for approval.

XII. Any Other Business

No other business.

XII. Adjournment

Dr. Asdemir adjourned the meeting at 8:24 p.m.