



MINNESOTA MATH AND SCIENCE ACADEMY

BOARD OF DIRECTORS **REGULAR MEETING AGENDA**

Date: Jun 5, 2017
Time: 5:30 P.M.
Location: 169 Jenks Ave. St. Paul, MN 55117

- I. Roll Call
- II. Public Comment
- III. Approval of Previous Meeting Minutes
- IV. Approval of Agenda
- V. Financial Reports
- VI. Payroll Petition from Staff
- VII. Principal evaluation and Contract Review
- VIII. Concept Schools Performance Evaluation
- IX. Sponsor Items
- X. Management Company Items
- XI. Discussion of Academic Performance and Principal's Report
- XII. Any Other Business
- XIII. Adjournment

MMSA Board of Directors Meeting Minutes

I. Roll call

Dr. Asdemir called to order the regular meeting of the MMSA Educational Board at 5:44 p.m. on Jun 5, 2017 at MMSA school building. The following persons were present: Dr. Ozer Asdemir (President), Dr. Serkan Gunpinar (Board member), Dr. Gene Scapanski (Board member), Mrs. Shukri Said (Board member), and Mr. Murat Oguz (Executive Director). Dr. Mustafa Sir (Board member) and Mr. Hasan Damar (Business manager) joined via video conference.

II. Public comments

There is no public comment.

III. Approval of previous meeting minutes

Board members reviewed the minutes from the last meeting. After the review, Dr. Scapanski moved and Dr. Gunpinar seconded to approve the previous meeting minutes.

Approved unanimously.

IV. Approval of Agenda

Board members reviewed the agenda. After the review, Dr. Gunpinar moved and Dr. Scapanski seconded to approve the agenda.

Approved unanimously.

V. Financial Reports

Mr. Damar presented the current financials including income statement, balance sheet, and statement of cash flow. He also presented the end-year projection.

Dr. Asdemir asked Mr. Damar to prepare modified and accrual basis quarterly financial reports. In regards to uncashed checks, Mr. Damar was instructed to void them after 90 days. Dr. Asdemir further asked the reasons for the non-sufficient funds fee on the bank statement.

After the review of financials, Dr. Gunpinar moved and Dr. Scapanski seconded to approve the financial reports.

Approved unanimously.

VI. Payroll Petition from Staff

Mr. Oguz presented a petition signed by 50+ employees regarding change in payroll frequency. The staff requested “twice a month” pay.

After the discussions, Dr. Scapanski moved and Mrs. Said seconded to approve to change payroll from once a month to twice a month starting from August.

Approved unanimously.

VII. Principal Evaluation and Contract Review

Mr. Oguz presented his self-evaluation rubric to the Board. The Board members discussed the performance of the Principal/Executive Director and agreed to renew his contract for another year.

Approved unanimously.

VIII. Concept Schools Performance Evaluation

Mr. Disli presented a detailed report on the services provided by Concept Schools for the academic year 2016-17. Dr. Asdemir asked the Board members to review the report at their own time and return the evaluation forms to him within 2 weeks.

IX. Sponsor items

There were no items from the Sponsor.

X. Management Company Items

There were no items from Concept Schools.

XV. Discussion of Academic Performance and Principal’s report

Mr. Oguz informed the Board about the preliminary results of MCA testing. He presented a detailed analysis of grade/subject breakdown of proficiency and growth scores. The academic trend showed upward.

XIV. Any Other Business

No other business.

XV. Adjournment

Dr. Asdemir adjourned the meeting at 7:46 p.m.