



MINNESOTA MATH AND SCIENCE ACADEMY

BOARD OF DIRECTORS

REGULAR MEETING AGENDA

Date: Nov 28, 2016
Time: 5:30 P.M.
Location: 169 Jenks Ave. St. Paul, MN 55117

- I. Roll Call
- II. Public Comment
- III. Approval of Previous Meeting Minutes
- IV. Approval of Agenda
- V. Financial Reports
- VI. Annual Report
- VII. Audit Discussions
- VIII. Approval of Revised Budget
- IX. Parent Concerns regarding Mandated Reporting and Child Find
- X. Updates on New Charter Applications
- XI. Sponsor Items
- XII. Management Company Items
- XIII. Discussion of Academic Performance and Principal's Report
- XIV. Any Other Business
- XV. Adjournment

MMSA Board of Directors Meeting Minutes

I. Roll call

Dr. Asdemir called to order the regular meeting of the MMSA Educational Board at 6:08 p.m. on Nov 28, 2016 at MMSA school building. The following persons were present: Dr. Ozer Asdemir (President), Dr. Serkan Gunpinar (Board member), Mr. Ahmet Akyol (Board member), Mr. David Disli (Concept Schools Representative), and Mr. Yunus Ogurlu (Designee of school director). Mrs. Shukri Said, Dr. Gene Scapanski were notified absences.

II. Public comments

There is no public comment.

III. Approval of previous meeting minutes

Board members reviewed the minutes from the last meeting. After the review, Dr. Gunpinar moved and Mr. Akyol seconded to approve the previous meeting minutes.

Approved unanimously.

IV. Approval of Agenda

Board members reviewed the agenda. "Holiday Bonus Payment" item was removed per Mr. Oguz's request. After the review, Dr. Gunpinar moved and Mr. Akyol to approve the agenda.

Approved unanimously.

V. Financial Reports

Mr. Disli introduced the new finance manager Mr. Damar. He replaced Mr. Inegol who left Concept Schools. Mr. Damar attended the meeting via video conference and presented the financial reports. Dr. Asdemir asked for more detailed reports for the next meeting.

After the review, Dr. Gunpinar moved and Mr. Akyol seconded to approve the financial reports.

Approved unanimously.

VI. Annual Report

Mr. Ogurlu presented the annual report with the exception of the financial statement which would be added after the draft audit became available. The Board members reviewed the annual report. policy for purchase of group health insurance which is required by law to be posted on our website. After the review, Dr. Gunpinar moved and Mr. Akyol seconded to approve the annual report for 2015-16 school year.

Approved unanimously.

VII. Audit Discussions

Mr. Damar informed the Board about the progress on audit preparations. He informed the Board that the auditor would attend the following Board meeting in January to present the audit report so that the Board can accept it.

VIII. Approval of Revised Budget

Mr. Damar presented the revised budget. The revenue from state and federal sources were adjusted based on latest funding reports.

After the review, Dr. Gunpinar moved and Mr. Akyol seconded to approve the revised budget. Approved unanimously.

IX. Parent Concerns regarding Mandated Reporting and Child Find

Mr. Ogurlu informed the Board members that a parent had expressed serious concern about a reporting made to Child Protection Services. The parent thought that current practices in reporting were ineffective and causing undue stress.

Upon hearing the parent's concerns, the Board members determined that the school acted in compliance with the law and policies. The Board recommended increased home visits and parental involvement, more efforts to celebrate diversity, and training on cultural sensitivity.

X. Updates on New Charter Applications

Dr. Asdemir informed the Board that a letter of intent to open a new charter school (serving grades K-12) in 2018-19 school year was submitted to the authorizer. Further discussions would be made with the authorizer in December.

Dr. Asdemir also reminded that The Board could decide to open a high school in the current building as the current school was authorized to serve K-12. Mr. Akyol stated that expansion in the same building would be more practical due to cost efficiency.

Mr. Disli informed the Board members about a possible turn-around project in MN that Concept Schools was considering. Further information would be given once available.

XI. Sponsor items

There were no items from the Sponsor.

XIV. Management Company Items

Mr. Disli briefed the Board about the latest events at Concept Schools. He shared his concerns about the low attendance for after-school tutoring. He proposed to provide transportation using 2 or 3 buses for the immediate neighborhood. He also highlighted the importance of Saturday school and achieving high attendance during Saturday school.

XV. Discussion of Academic Performance and Principal's report

Mr. Ogurlu informed the Board of the following:

- NWEA data analysis meetings and winter/spring goals for individual students and classrooms as a whole.
- Plan of service for EL students in English language development
- Additional support to EL students in Math subject
- Title services provided to at-risk students in small group settings
- Use of technology assisted programs such as Accelerated Reader, Lexia, IXL, and Mathletics to increase student engagement

XIV. Any Other Business

No other business.

XV. Adjournment

Dr. Asdemir adjourned the meeting at 7:20 p.m.